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NORTH EAST (INNER) AREA COMMITTEE

Meeting to be held at NE Leeds City Learning Centre, Allerton Grange School on
Monday, 7th September, 2009 at 4.00 pm

MEMBERSHIP

Councillors

J Dowson	-	Chapel Allerton;
M Rafique	-	Chapel Allerton;
E Taylor	-	Chapel Allerton;
R Harker	-	Moortown;
M Harris	-	Moortown;
B Lancaster	-	Moortown;
V Kendall	-	Roundhay;
M Lobley	-	Roundhay;
P Wadsworth	-	Roundhay;

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the attached minutes of the meeting held on 20 July 2009</p>	1 - 8
8			<p>APPOINTMENTS TO OUTSIDE BODIES</p> <p>To receive and consider the attached report of the Chief Democratic Services Officer</p> <p>Time – 5 Mins (Council Function)</p>	9 - 16

Item No	Ward	Item Not Open		Page No
9			<p>RESIDUAL WASTE TREATMENT PFI</p> <p>To receive update report and presentation on residual waste treatment</p> <p>Time – 35 Mins (Council Function)</p>	17 - 20
10			<p>2009/10 WELL BEING FUND</p> <p>To receive and consider the attached report of the East North East Area Manager</p> <p>Time – 15 Mins (Executive Function)</p>	21 - 36
11			<p>ADP UPDATE</p> <p>To receive and consider the attached report of the East North East Area Manager</p> <p>Time – 10 Mins (Executive Function)</p>	37 - 50
12			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 19 October 2009</p> <p>MAP OF TODAY'S VENUE</p> <p>NE Leeds City Learning Centre, Allerton Grange School, Talbot Avenue, LS17 6SF</p>	

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Agenda Item 7

NORTH EAST (INNER) AREA COMMITTEE

MONDAY, 20TH JULY, 2009

PRESENT: Councillor Lobley in the Chair

Councillors J Dowson, R Harker, V Kendall,
B Lancaster, M Rafique, E Taylor and
P Wadsworth

17 Chair's Opening Remarks

The Chair welcomed all in attendance to the July meeting of the North East (Inner) Area Committee.

18 Declaration of Interests

Councillor Harker declared a personal interest in relation to agenda item 10, Well-being Funds Update, in his capacity as Executive Member for Learning (Minute No. 23 refers).

Councillor Lancaster declared an interest in relation to agenda item 10, Well-being Funds Update, in her capacity as a Trustee of Karate for Inner City Kids (KICK). On the basis that the interest was personal and prejudicial, she withdrew from the meeting during the consideration of this item and did not vote (Minute No. 23 refers).

19 Apologies for Absence

An apology for absence was submitted on behalf of Councillor Harris.

20 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. On this occasion, there were no matters raised under this item by members of the public.

21 Minutes - 22nd June 2009

RESOLVED – That the minutes of the meeting held on 22nd June 2009 be confirmed as a correct record.

22 Matters arising from the Minutes

Minute No. 9 – Area Committee Roles

The Chair referred to Members' concerns about the Area Committee not being fully informed on some areas of work contained within the Area Function schedule and Area Delivery Plan. Members were reminded about an e-mail that had been circulated which invited them to identify areas of work to focus on at future meetings. One Member highlighted the need to focus on vocational learning provision.

Due to concerns about the increasing amount of items at Area Committee meetings, it was agreed to establish informal member only sessions which would enable invited guests / officers to join in the debate and discussion around a particular priority topic / area of responsibility. It was agreed that the sessions could feed into the formal Area Committee meetings as appropriate (e.g. notes from the sessions / summary reports or when a formal record of discussions was required).

The Chair requested that Members' comments be forwarded to the Deputy Area Manager. It was agreed to circulate the revised forward plan to the Area Committee prior to the next meeting in September.

(Councillor Wadsworth arrived at 10.07 am during the consideration of this item).

23 Well Being Funds Update

The East North East Area Manager submitted a report which presented proposed projects and activities relating to the agreed themes and outcomes of the Area Delivery Plan. Members were invited to determine the capital and revenue proposals as detailed within the report.

Appended to the report was the latest financial position of the well-being (revenue and capital) budget.

Representatives in support of the well-being proposals and activities attended the meeting and responded to Members' questions and comments.

In brief summary, the main highlighted points were:

North East (Inner) Area Committee Community Charter – Production and Distribution of Charter

- Members favoured a proposal which supported targeted distribution of the charter, e.g. to local community groups/organisations, shops, cafes, schools, libraries, community centres etc.
- Members highlighted the need to review the distribution list for local community groups and organisations.
- Area Management confirmed their intention to distribute the Charter as widely as possible within the available resources so that as many residents as possible had access to it.
- It was agreed to distribute the Charter once the final draft had been approved by Members.

Radio Jcom – Community Radio Broadcasting Station

- A schedule of programmes, including planned interviews was circulated to Members.
- It was reported that Radio Jcom was sponsored by a small number of commercially owned local organisations.
- The station's business plan did not include any expectation that the Council / Area Committee would be approached for any further funding.
- Radio Jcom was regulated by OFCOM, which it was acknowledged provided a monitoring mechanism in terms of appropriate broadcasting.
- The station would provide free access to broadcasts for local agencies to provide information on their services.

Youth Services – Prince Phillip Motorbike Project

- Members requested further information about the aims of the young people's committee (outlined in paragraph 20 of the report).
- There were concerns about the funding required to support youth service activities, particularly post summer provision.
- One Member suggested highlighting some of the issues at the Youth Services Sub Group.
- There was a request for an update at the September Area Committee on this particular activity and how it could be sustained.

Youth Services – Wii Games Equipment

- There were concerns about the provision of Wii equipment and where it was being located. It was advised that further provision was being proposed in the Queenshill area. There was also a proposal for mobile provision.

Youth Services – Graffiti Workshops

- There were concerns about the message being given to young people and others in the community, particularly that by supporting workshops it could appear to be encouraging graffiti.
- It was reported that the workshops aimed to work with young people to channel their efforts into accredited, artistic work and make them aware of the detrimental community impact of illegal graffiti.

Youth Services – Baby Reality Project

- Members acknowledged that teenage conception was a particular issue in Leeds.
- One Member highlighted the need to review how schemes and projects linked together.

Youth Services – Coaching Schools

- There were concerns about the need to target activities aimed at young women.
- Members requested clarification about who was delivering the sessions.

Kushinkai Karate Academy – Kick Project

- It was reported that the project would take place at three venues across the inner north east area.
- All instructors (senior and junior) were required to undertake CRB checks.

Leeds Ahead – World of Work Days Project and support for Professional Services

- Members agreed that discussions on schools and local groups that benefited from the project could be held at ward member meetings.
- One Member highlighted the need to roll out the project to other schools in the area.
- It was suggested that it might be helpful to seek feedback from teachers involved with the project.

RESOLVED –

(a) That the report and information appended to the report be noted;
 (b) That the following decisions be made in relation to the well-being funding proposals which had been submitted for determination at the meeting:

- (i) North East (Inner) Area Committee Community Charter – Production and Distribution of Charter – £6,000 Revenue – **A maximum figure of £3,000 be allocated to produce and distribute the Charter as widely as possible within available resources – Approved;**
- (ii) Radio Jcom – Community Radio Broadcasting Station – £8,000 Capital – **Approved subject to match funding from North East (Outer) Area Committee and a business plan that requires no future funding revenue contributions from Leeds City Council;**
- (iii) Youth Services – Prince Phillip Motorbike Project – £15,039 Revenue – **An initial figure of £7,500 be allocated to fund the project during the summer school holiday period – Approved;**
- (iv) Youth Services – Wii Games Equipment – £1,680 Capital – **Approved;**
- (v) Youth Services – Graffiti Workshops – £1,650 Revenue – **Declined;**
- (vi) Youth Services – Baby Reality Project – £1,800 Revenue – **Approved;**
- (vii) Youth Services – Coaching Schools – £1,358 Revenue – **Approved;**

- (viii) Kushinkai Karate Academy – Kick Project – £10,000 Revenue – **Approved; and**
- (ix) Leeds Ahead – World of Work Days Project and support for Professional Services – £5,000 Revenue – **Approved.**

(Councillor Rafique arrived at 10.14 am and Councillor Dowson at 10.17 am during the consideration of this item).

(Councillor Harker wished it to be recorded that he did not vote in relation to the well-being funding applications by the Youth Service for Graffiti Workshops and the Baby Reality Project).

24 Annual Report for Parks and Countryside Service in North East (Inner) Area Committee

The Director of City Development submitted a report which examined the opportunities to develop the relationship between the Parks and Countryside service and the North East (Inner) Area Committee.

The Chair welcomed to the meeting Fred Duff, Senior Parks Area Manager, to present the report and respond to Members' questions and comments.

The key areas of discussion were:

- Concern that it was not clear from the report where the community parks were located and how many out of the 73 identified citywide were within the inner north east area. It was agreed to provide the Area Committee with a further detailed breakdown of community parks and green space provision in the inner north east area (It was noted that Area Committees had an enhanced role delegated to them by the Executive Board in relation to this area of work).
- Acknowledgement of funding constraints and the need to seek funding from outside organisations to deliver improvements.
- Ongoing issues at the ex-Highbury Cricket Club site due to confusion over the ward-boundary lines. It was reported that the site was derelict which had resulted in safety concerns. Moortown Ward Members asked to be briefed on the latest position.
- Issues in relation to the road between Green Road and Hustlers Road being un-adopted.
- The need to link sites in need of improvements to Area Delivery Plan (ADP) priorities and future spending programmes.
- The need for a strategic review of changing room facilities.

RESOLVED –

- (a) That the contents of the report be noted; and
- (b) That the Area Committee be provided with a further detailed breakdown of community parks and green space provision in the inner north east area and current plans / aspirations for each park.

25 CCTV (2008/09) Annual Report

The Director of Environment and Neighbourhoods submitted a report which highlighted the CCTV services provided by Leeds City Council Community Safety section, particularly in terms of demonstrating the effectiveness of the service in reducing the fear of crime and facilitating the apprehension and detection of offenders in areas covered by CCTV.

Appended to the report was a financial breakdown for the inner north east area and information about the legal implications relating to CCTV surveillance.

The following representatives from the Community Safety CCTV service attended the meeting and responded to Members' questions and comments:

- Derek Whitehouse, CCTV Co-ordinator; and
- Derek Pearson, Deputy Operations Manager.

The main areas of discussion were:

- The cost implications of installing CCTV, particularly in terms of establishing BT transmission.
- Concern about the process for funding CCTV schemes and the need to establish closer links with the CCTV service. It was agreed that the CCTV Co-ordinator would meet with the Area Management Team to discuss future options.
- The need for checks to ensure that CCTV schemes brought before the Area Committee complied with relevant legislation.
- Clarification about whether schemes could only go ahead if funding was sought for 2 CCTV cameras (so that one provided security for the other) and the minimum length of contract that could be entered into.

RESOLVED –

- (a) That the report and information appended to the report be noted;
- (b) That requests to deploy mobile CCTV to neighbourhoods of concern continue to be co-ordinated by Members / local agencies through local tasking teams; and
- (c) That the Area Committee receives 6 monthly update reports.

26 Youth Services

The Director of Environment and Neighbourhoods submitted a report which updated Members on the first meeting of the Youth Services Sub Group.

The draft terms of reference for the Youth Services Sub Group were appended to the report for Members' approval.

In brief summary, the main highlighted points were:

- The report highlighted a number of concerns which had been referred to Youth Services. A report back with initial responses was scheduled for discussion at the September Sub Group meeting. The Area Committee was informed that a full report would be provided at the October Area Committee setting out how the service was responding to those concerns.
- Separate meetings involving Ward Members and representatives from Children's Services had taken place to address local concerns.
- Members discussed the role of the North East Youth Work Partnership and the need to establish links with the voluntary sector to deliver services.
- Members discussed focussing on the commissioning of youth work activities. It was agreed that where possible proposals for activity programmes in 2010/11 should be presented in late 2009. The Member Working Group was exploring the possibility of hosting a commissioning day for groups and organisations interested in accessing well-being funds for activities benefiting young people in 2010/11.

RESOLVED –

- (a) That the contents of the report be noted;
- (b) That the terms of reference for the Youth Services Sub-Group be approved;
- (c) That Councillor Harker be appointed to serve as Chair of the Youth Services Sub Group.

27 Community Engagement

The East North East Area Manager submitted a report which outlined the planned community engagement events for the municipal year ahead across the inner north east area of Leeds and sought Members agreement on the format of these events.

RESOLVED –

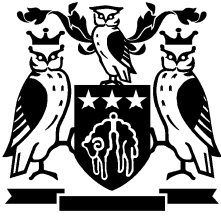
- (a) That the contents of the report be noted;
- (b) That subject to the Area Management Team exploring the possibility of the Moortown ward community engagement event on Thursday, 22nd October 2009 taking place at St Gemma's Hospice, the dates, times and format for the community engagement events be approved.

28 Date and Time of Next Meeting

Monday 7th September 2009 at 4.00 pm.

(The meeting concluded at 12.28 pm).

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Originator: Andy Booth

Tel: 0113 247 4325

Report of the Chief Democratic Services Officer

North East Inner Area Committee

Date: 7 September 2009

Subject: Local Authority Appointments to Outside Bodies

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report outlines the procedures for Council appointments to outside bodies, and the Committee are requested to consider and appoint to Moor Allerton Elderly Care as referred to in Paragraph 4 of the report.

1.0 Purpose of this Report

1.1 This report outlines the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to agree a nomination to make an appointment to Moor Allerton Elderly Care.

2.0 Background

2.1 In April 2004 Full Council agreed that in future Elected Member appointments to Outside Bodies should be undertaken by a constituted body of Elected Members and that appointments to all outside bodies should, where appropriate, be made with due regard to proportionality within the law.

2.2 Attached at Appendix 1 is the agreed Appointment to Outside Bodies Procedure Rules¹ that have been adopted by Full Council. The procedure addresses previous concerns raised by Elected Members relating to proportionality; introduces

¹ This Procedure is now incorporated into the Council's Constitution
Page 9

appointment categories; and places responsibility for appointment clearly with Elected Members both through this Committee and the Member Management Committee.

2.3 The **Member Management Committee** has responsibilities for Council Appointments to Outside Bodies and for exercising decision making in the following areas:

- Considering requests from all Outside Organisations seeking Elected Member representation
- Determining the category of appointment which will govern which Committee will make the appointments
- Making Elected Member appointments to Outside Bodies within the Strategic and Key Partnership category.

2.4 Full Council has agreed that due to the large number of organisations seeking Council representation, appointments within the Community and Local Engagement Category will be considered and approved by Elected Members serving on the relevant **Area Management Committee**.

3.0 **The Appointment Procedure - Community and Local Engagement Category**

3.1 The Area Committee must first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.

3.2 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area as a whole.

3.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

3.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.

² For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

- 3.5 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 3.6 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

4.0 Appointments 2009/10

4.1 Moor Allerton Elderly Care

Moor Allerton Elderly Care (MAECare) is a Registered Charity, reg. no. 1100645. It was established by, and at all times is answerable to, Churches Together in Moor Allerton and Shadwell (CTMAS). Its aims are :-

- to improve the quality of life of local older people, regardless of religion or belief, race, disability, gender or sexual orientation;
- Accepts and values each individual member ,volunteer and employee;
- Acts as a link to existing services and seeks to address unmet demand.

The Management Committee shall consist of not more than 20 people, residing in, or members of churches in, the community of Moor Allerton and Shadwell, and is appointed annually by CTMAS at its AGM. Trustees do not have to be City Councillors, but the Council's appointee does tend to be a Local Member.

This is an annual appointment, and the Council's appointed representative for 2008/09 was **Councillor Harrand**, who replaced Councillor Mrs Feldman last year. However, Councillor Harrand recently resigned from the MAECare Management Committee, and therefore the Area Committee is being asked to approve a replacement for 2009/10.

The position has historically been filled by a Member of the Alwoodley Ward, however in consultation with Alwoodley Members and due to the fact that MAECare covers an area of the Moortown Ward, it has been proposed that an appointment be sought from the Moortown Ward Members for the 2009/10 Municipal Year.

5.0 RECOMMENDATIONS

The Area Committee is asked to confirm the a nominee to work with the Moor Allerton Elderly Care, having regard to the Appointment to Outside Bodies Procedure Rules outlined in this report and detailed at Appendix 1.

BACKGROUND PAPERS

Appointment to Outside Bodies Procedure Rules (Attached)

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APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES**1.0 Scope**

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee¹) to them
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules

2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Chief Democratic Services Officer will maintain a list of all Outside Bodies to which the Council appoints an Elected Member.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
- the proposed appointment is a statutory requirement;
 - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
 - the proposed appointment would add value to the Council's activities.
- 2.4 Requests to make an appointment received after such an annual review will be similarly referred to the Member Management Committee for determination by reference to the same criteria.

3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
- **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.

¹ Which shall include an appointment of an individual, who is not an elected member, made upon the nomination of an elected member when such a nomination is a requirement of statute and/or the Trust Deed of a registered charity.

Appointments to Outside Bodies Procedure Rules

- **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective
- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.
- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

4.0 The Appointment Procedure

Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee should have regard to a Member's current interests prior to making any appointment. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled

² For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Assistant Chief Executive (Corporate Governance) will have Delegated authority to make an appointment in the following circumstances:
- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
 - (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
 - (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Members of the Member Management Committee.

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder⁴ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members⁵ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.11 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.

⁴ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

⁵ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Appointments to Outside Bodies Procedure Rules

- 4.12 Area Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.
- 4.13 The Assistant Chief Executive (Corporate Governance) will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.14 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee

Support for Elected Member Appointees To External Organisations

Lead officer: A lead officer will be identified by the Chief Democratic Services Officer in consultation with the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the Chief Officer (Legal Licensing and Registration) as appropriate.

Briefings: For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

Induction: Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.



Report of the Head of Waste Management

North East Inner Area Committee

Date: 7 September 2009

Subject: Residual Waste Treatment PFI Project Update and Presentation

<p>Electoral Wards Affected:</p> <p>All wards</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

The process to procure a facility to treat the waste that cannot be economically recycled and would otherwise be sent to landfill is progressing well.

The council is now embarking on a programme of communications with residents and other interested parties about the proposals and to describe the next stages of the process.

1.0 Purpose of This Report

1.1 This report provides an update to North East Inner Area Committee on the programme of communications activity supporting the Residual Waste Treatment PFI project and the opportunity to view the Power point presentation and supporting materials to be distributed to the public.

2.0 Background Information

2.1 A report to Area Committees in March and April, described the approach to communication, education and engagement around the project over the coming year.

3.0 Residual Waste Treatment Facility – Communications update

- Presentations were made to all political groups in June 2009.
- Following this a revised presentation has been produced with a complimentary leaflet – ‘What is Leeds doing with it’s waste’.
- A further two leaflets have been produced:
 - i. The City’s waste solution – your questions answered
 - ii. The City’s waste solution – technologies and bidders

3.1 Alongside attendance at all Area Committees the programme of communications attached at Appendix 1 will begin.

4.0 Recommendation

4.1 That North East Inner Area Committee:

- Note the contents of this report;
- Receive the presentation and note the supplementary leaflets.

5.0 Background Papers

5.1 Residual Waste Treatment Project: Update and Communication and Community Engagement Strategy – North East Inner Area Committee April 2009

Appendix 1 - Communications about the Residual Waste Treatment Facility – August to December 2009

Who?	What?	When?
Residents close to either of the two proposed sites for a residual waste treatment facility.	A leaflet, explaining the background to the Residual Waste Treatment project and inviting them to find out more will be sent to each household within a 1 mile radius of either of the two proposed sites. Posters will also be distributed to community venues in the areas, e.g. leisure centres, community centres. The leaflet and posters will invite residents to find out more through one of the following options:	Distributed in September 2009
	1. Signposting to more detailed information on the council website;	
	2. Registering to receive a pack of information, either electronically, or in hard copy;	Distributed as requested.
	3. Registering for the chance to attend an information session briefing in a local community venue. Each session will consist of the standard presentation and a chance for discussion about the proposals. Whilst we will try to make sure all people who request attendance can do so, it is possible we may have to limit numbers and if this is the case we will ask the third party organisation to choose attendees to ensure representation from across the community.	Delivered between September and November 2009
Local residents groups and/or community forums in the areas close to either of the two proposed sites for a residual waste treatment facility.	We will identify residents groups and community forums, in discussion with local ward Members and Area Management officers, and offer them the chance to receive the standard presentation from council officers and to feedback on our proposals.	Presentations between September and November 2009

Who?	What?	When?
Local businesses in the areas close to either of the two proposed sites for a residual waste treatment facility.	Working with Aire Valley Leeds we have agreed various methods to communicate with local businesses and to invite them to a briefing with council officers at our Cross Green site.	Between August and October 2009
Leeds-wide public	<p>We will follow on from the first issue of Recycling and Waste Update, which was distributed to all households in February 2009.</p> <p>Issue two will focus on the Residual Waste Treatment Facility and the same presentation messages above. Residents will be invited to register to receive more information and updates via:</p> <ul style="list-style-type: none"> • Signposting to more detailed information on the council's website; • Register to receive a pack of information or updates, electronically or in hard copy format; <p>The newsletter will also give residents the chance to feed back on the information via email, in writing and by telephone.</p>	Distributed in December 2009
Elected Members	The presentation that forms the basis of the communications approach will be shown at Area Committees in September 2009. A pack of information on the Residual Waste Treatment Facility including the presentation, leaflets will be distributed to all ward members.	Distributed in September 2009



Originator: Sharon Hughes
Tel: 214 5898

Report of the East North East Area Manager

North East (Inner) Area Committee

Date: 7th September 2009

Subject: Well-Being Budget

Electoral Wards Affected:
 Chapel Allerton
 Moortown
 Roundhay

Ward members consulted
 (referred to in this report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report contains details of proposed projects/activities to deliver local actions relating to agreed themes and outcomes of the Area Delivery Plan. The projects have been discussed at a meeting of Area Committee’s Member Well-Being Group and their recommendations are included for noting and/or approving.

The latest financial position of the Wellbeing (revenue and capital) budget are also provided as appendix A and B.

Purpose of this report

1. The purpose of this report is to update the Area Committee on project applications/proposals that have been discussed with the Member Working Group since the last Area Committee meeting and to seek approval of their recommendations where relevant.
2. The latest financial position of the revenue and capital Wellbeing budgets is provided to assist the decision making, attached as appendix A and B (includes Small Grants scheme).

Background

3. At the Special Meeting in August 2008, the Area Committee agreed to split the Well-Being Fund between the strategic themes identified in the Area Delivery Plan, as well as retaining an element of funding for ward based projects and continuation of the Small Grants scheme.
4. The spending decisions made to date against each heading are summarised in appendix A.

The applications presented were considered by the Area Committee in June 2009 and it was requested that additional information be provided in relation to each for them to be reconsidered at this meeting.

Applications

5. The Area Management team are doing rigorous checks on financial accounts, CRB checks, constitutional documents and other related documentation for all applications to ensure that safeguarding and financial regulations are adhered to.

Project/Activity Proposals:

Chapel Allerton Arts Festival Festival funding - £6,000 revenue

6. This application was received with very tight deadlines for the funding to be approved before the festival takes place. It was therefore dealt with outside the Area Committee cycle.
7. The festival takes place the week commencing 31st August and includes a short film night, poetry, music and culminates with a street festival. The event has been running for eleven years, this is its twelfth and over the period attracts 10,000 people to the various events.
8. The aim of the project is to promote community harmony and encourage participation and education of the local community in cultural activities. A secondary aim is to provide opportunities for event management training and experience for anyone who is willing to offer some time voluntarily to make the event happen.

9. *This project was approved outside the Inner North East Area Committee cycle and is included for information.*
10. *This project will assist in achieving priority A1 to enable more people to be involved in sport and culture by providing better quality and wider ranging activities and facilities and H1a in the Area Delivery Plan to increase resident participation in attending and organising community events across Inner NE which promote neighbourhoods and activities within them.*

Parks and Countryside

Installation of a Gate at depot entrance of Potternewton Park - £4,000 capital

11. Problems with motor vehicles on Leeds City Council parks land has recently become heightened and has been raised at Chapeltown tasking as a major problem in the area, particularly in Potternewton Park.
12. A site visit on the park was carried out and it was established that there are currently 3 access points that allow vehicles to enter the park. Parks and Countryside have agreed to fund the closure of two of the access points but funding is still required for the third one. The funding would pay for the fitting of a vehicular and pedestrian gate and moving a stone pillar.
13. *The Well being Fund Working Group were supportive of the project and recommended that the full amount of £4,000 be approved to Parks & Countryside to administer.*
14. *This project will assist in achieving priority E3a Improved environmental appearance of inner north east and priority A1b to improve the facilities and condition of parks and open spaces to encourage greater use by residents.*

Groundwork Leeds

The Bumps Playscheme - £15,000 capital

15. The Bumps is a well-established play area surrounded by housing but due to its age is now showing signs of wear and tear and consequently is not being as well used as it could be by local children.
16. Working with local residents, parks and countryside and local ward councillors Groundwork Leeds have come up with a new design for the area. The innovative play area conforms to best practice and includes renovation of existing slides, creation of a dry riverbed and bridge, installation of boulders and toddler and junior swings, goal ends and seats, bins and footpath works.
17. The total cost of the scheme is £65,277.71 of which £30,000 has been secured from playbuilders, £2,777.71 from Groundwork Leeds and £17,500 has been approved in principle from LCC Groundwork PSF. The project requires £15,000 to complete the proposals and this is requested from the area committee wellbeing funds.
18. *The Well being Fund Working Group were supportive of the project and recommended that the full amount of £15,000 be approved to Groundwork Leeds to administer, with the recommendation that they work with residents look at further artwork installations at the other entrances..*

19. *This project will assist in achieving priority A1b to improve the facilities and condition of parks and open spaces to encourage greater use by residents and priority F2d improved sports facilities.*

Moortown Community Group

Moortown Neighbourhood Design Statement and Moortown in Bloom - £13,365.43 revenue

20. Moortown Community Group is a voluntary association established by local residents in the summer of 2008. It was established to ensure that the essential character of the Moortown area is protected and enhanced for present and future generations.
21. One of its objectives is to produce a Neighbourhood Design Statement (NDS) for Moortown which can be adopted by Leeds City Council as a Supplementary Planning Document for the area. The Moortown NDS will be of benefit to existing and future residents and businesses within the Moortown NDS boundary as well as being a tool to guide householders, developers, landowners, architects, engineers and planners on the aspects of Moortown which define its character when preparing development schemes. The NDS will be directly relevant to some 1,900 households within the Moortown NDS area.
22. The wellbeing funding requested will be primarily directed towards community consultation elements of the Neighbourhood Design Statement process. This will include the costs towards production of household questionnaire survey, exhibition material, hire of venue and equipment, postage and other administrative costs, adequate public liability insurance and production of final document.
23. Moortown in Bloom was established by MCG in 2009 and is recognised as an In Bloom Group by the Chair of the Leeds Floral Initiative and is associated with the Leeds in Bloom group. Moortown in Bloom will benefit not only the residents of Moortown but also local independent and high street shops and services, local businesses, but also visitors and commuters that pass through Moortown to get to Leeds, Harrogate and beyond.
24. The funding requested will be used to purchase plants and shrubs and planters/containers for floral displays. The fund will also ensure that the group has adequate Public Liability Insurance from RHS Britain in Bloom as well as providing an opportunity to maximise publicity through the production of leaflets and an end of year report on achievements. The funding would also be used to purchase tools such as heavy duty gloves, bin bag holders, picker grippers and spikes, bulb planting dibbers, trowels, long and short handled bulb planters and shovels.
25. *The Well being Fund Working Group were supportive of the project and recommended that the full amount of £13,365.43 be approved to Moortown Community Group to administer.*
26. *The activity meets priority E3a Improved environmental appearance of inner north east, E5a support the implementation of three identified village design statements and also H2a to increase the sense of pride and belonging in neighbourhoods across the Inner North East and help to build more cohesive communities.*

SEC Lighting

Ward Lighting Upgrades - £45000 capital (£15,000 per ward)

27. The three wards in the Area Committee area are currently or shortly to undergo their lighting column replacement under the SEC PFI project for the city. Any columns that local residents or ward members would like to be upgraded so they are heritage style or so they are strong enough to hold banners, hanging baskets or festive lights need additional funding.
28. The enhancements benefit the local area by improving its attractiveness, keeping people informed and improving the vitality and hopefully in the long term economic prosperity of an area.
29. Depending on the height of the column, existing provision and what needs doing the costs are usually between £800 and £1000 per unit.
30. To enable each ward to upgrade a number of their columns depending on their differing needs it is proposed that £15,000 is set aside for each ward to use for upgrading columns. If there is any shortfall then this could be made up from funding from the ward pot.
31. *The Well being Fund Working Group were supportive of the project and recommended that the full amount of £45,000 be approved to SEC to administer in agreement with local ward members.*
32. *This project will assist in achieving priority E3a Improved environmental appearance of inner north east.*

Community Engagement Events

£3500 revenue

33. To help encourage community involvement in the Area Committee and Area Delivery Plan process the area management team has developed a full programme of engagement across the three wards.
34. To help support this engagement it is proposed that £3500 is set aside from the Stronger Communities theme allocation to fund items such as publicity, printing, refreshments, room booking, small incentives for people to get involved etc.
35. The amount applied for is based on last years spend, taking into consideration that the summer events have already taken place.
36. *The Well being Fund Working Group were supportive of the project and recommended that the full amount of £3,500 be approved to the Inner North East Area Management team to administer.*
37. *This project will assist in achieving priority H1a in the Area Delivery Plan to increase resident participation in attending and organising community events across Inner NE which promote neighbourhoods and activities within them.*

Materials for Probation and Leeds Ahead projects £2500 revenue

38. The Area Committee has agreed to fund the probation service to carry out environmental improvement work in the area and the area management team have also been working with Leeds Ahead to provide additional manpower.
39. Often schemes that need completing have need for materials, for example paint and brushes, and it is suggested that £2,500 is set aside to purchase these materials as they are needed. Previously materials have been applied for through the small grant process but this can often delay the work being done and takes time to administer.
40. *The Well being Fund Working Group were supportive of the project and recommended that the full amount of £2,500 be approved to the Inner North East Area Management team to administer.*
41. *This project will assist in achieving priority E3a Improved environmental appearance of inner north east and E4a significant improvement in the quality and cleanliness of open spaces and streetscene of priority neighbourhoods.*

Amendments to Budget Allocation

42. As members are aware budget allocations were set against the priority themes of the area delivery plan at the start of the financial year and were based on feedback from engagement with residents.
43. However with the applications we have received so far, and those in the pipeline, two of the themes, thriving communities and culture, are experiencing high levels of demand. Conversely the transport theme has not had any applications at all. It is therefore suggested that £20,000 is taken out of the transport budget and redistributed with £10,000 being put into the thriving communities theme and £10,000 into the culture theme.
44. *The Well being Fund Working Group were supportive of the budget reallocation and recommended that the changes be applied as outlined above.*

Recommendations

45. The Area Committee is requested to note the contents of this report and agree which projects they would like to approve funding for from the Wellbeing budget and also to approve the transfer of £20,000 from the transport budget with £10,000 being put into the thriving communities theme and £10,000 into the culture theme.
 - a) Chapel Allerton Arts festival £6,000 – revenue
 - b) Installation of a gate at Potternewton Park - £4,000 capital
 - c) The Bumps Playspace - £15,000 capital
 - d) Moortown Neighbourhood Design Statement and in Bloom - £13,365.43 revenue
 - e) Heritage Lighting - £45k capital

Background Papers

Area Committee Roles and Functions 2009/10

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INNER NORTH EAST AREA COMMITTEE – WELLBEING REVENUE BUDGET 2009/10

ADP Priority Theme				
Environment	Reference		Amount Applied for	Amount Approved
Greater recycling, cleaner streets/ open spaces - inc purchase of skips, litter bins etc		Skips	£2,500.00	£2,500.00
		Community Payback Scheme	£15,000.00	£15,000.00
			Total Committed	£17,500.00
			Budget	£30,000.00
			Remaining	£12,500.00

Culture	Reference		Amount Applied For	Amount Approved
Greater use of libraries, support local festivals, increase participation in sport	INE.09.04.LGR	Environmental Playscheme	£6,750.00	£6,750.00
	INE.09.07.LGR	New World Steel Pan Orchestra	£13,000.00	£11,000.00
	INE.09.08.LGR	Kids day Out 3	£1,200.00	£1,200.00
			Total Committed	£18,950.00
			Budget	£20,000.00
			Remaining	£1,050.00

Learning	Reference		Amount Applied For	Amount Approved
Better skilled school leavers	INE.09.03.LGR	Bumpy Motorbike Project	£15,039.00	£7,500.00
			Total Committed	£7,500.00
			Budget	£20,000.00
			Remaining	£12,500.00

Transport	Reference		Amount Applied For	Amount Approved
Resident parking schemes, promoting cycling, walking buses				
			Total Committed	-
			Budget	£25,000.00
			Remaining	£25,000.00

Health & Well Being	Reference		Amount Applied For	Amount Approved
Reduction in smoking, increase physical activity/reduce obesity rate, reduce teenage conceptions, increase independent living/choices for vulnerable adults.	INE.08.08.LGR	Tai Chi Classes	£1,500.00	£1,500.00
	INE.08.23.LGR	Woodland Trail Activity Project	£3,500.00	£3,500.00
	INE.08.30.LGC	Carrib Care - Meals on Wheels	£5,045.00	£5,045.00
	INE.09.03.LGR	Baby Reality and Coaching schools	£3,158.00	£3,158.00
			Total Committed	£13,203.00
			Budget	£25,000.00
			Remaining	£11,797.00

Thriving Neighbourhoods	Reference		Amount Applied For	Amount Approved
Helping reduce crime and providing providing diversionary activities for young people.	INE.08.31.LGR	Operation Buzzer/Burglary Reduction	£5,114.00	£5,114.00
	INE.08.31.LGR	Burglary Reduction	£7,831.00	£7,831.00
	INE.09.09.LGR	Alwoodley Activities Fund	£4,000.00	£4,000.00
	INE.09.11.LGR	Inner North East Summer Sports Project	£26,275.00	£26,275.00
	INE.08.32.LGR	Princes Trust Engagement Programme (08/09 to be accrued)	£2,760.00	£2,760.00
	INE. 09.14.LGR	Kick Project	£10,000.00	£10,000.00
			Total Committed	£55,980.00
			Budget	£53,300.00
			Remaining	-£2,680.00

Stronger Communities	Reference		Amount Applied For	Amount Approved
Increase in people engaged in community activities, more local influence in decision making, increase in community pride and sense of neighbourhood		Consultation & Community Engagement	£91.00	
		Volunteer Thank You Event	£2,000.00	£2,000.00
		Community Charter	£6,000.00	£3,000.00
		Chapel Allerton Festival	£6,000.00	£6,000.00
			Total Committed	£11,000.00
			Budget	£35,000.00
			Remaining	£24,000.00
Enterprise & Economy	Reference		Amount Applied For	Amount Approved
Reducing worklessness and supporting local business/shopping centres	INE.08.27.LGR	Chapelton Townscape Initiative - Training Project	£10,000.00	£10,000.00
		Festive Lights	£1,982.00	£1,982.00
	INE.09.06.LGR	Leeds Ahead world of work and professional services	£5,000.00	£5,000.00
			Total Committed	£16,982.00
			Budget	£25,000.00
			Remaining	£8,018.00
			Total Allocation	£233,300.00
			Total Committed	£141,115.00
			Total Remaining	£92,185.00

Small Grants			Amount Applied for	Amount Approved
INE.09.01.SG	Remembering yesterday caring today		£500.00	£500.00
INE.08.19.SG	Prince Philip Centre		£187.50	£187.50
INE.08.23.SG	Palace Improvements (paint)		£115.00	£115.00
INE.08.23.SG	Palace Improvements (paint)		£15.69	£15.69
INE.08.22.SG	Gardening / Environmental Club		£500.00	£500.00
INE.09.02.SG	Under 11 and Under 14 Teams		£500.00	£500.00
INE.09.03.SG	Lidgett Lane Allotment Grass Mower		£499.98	£499.98
INE.09.04.SG	ENE Leeds Locality Development Group		£500.00	£500.00
INE.09.05.SG	Mandela Centre Fridge		£449.00	£449.00
INE.09.07.SG	Carnival Highlights		£250.00	£250.00
INE.09.08.SG	Beckhills Fun Day		£500.00	£500.00
INE.09.09.SG	Our Community, Our Vision, Chapeltown event		£500.00	£500.00
INE.09.10.SG	The Leeds Gathering		£500.00	£500.00
INE.09.11.SG	Friends of Highwood Community Day		£350.00	£350.00
INE.09.12.SG	Active Actions		£500.00	£500.00
INE.09.14.SG	Apna Youth Club		£250.00	£250.00
			Total Allocation	£12,360.00
			Total Committed	£5,917.17
			Total Remaining	£6,442.83

Chapel Allerton	Reference		Amount Applied for	Amount Approved
		Chapel Allerton Tree Lighting - feeder pillar	£1,295.00	£1,295.00
		Chapel Allerton Tree Lighting - up lighting floodlights	£1,116.00	£1,116.00
		Paint from Seagulls for Mandela Youth Room	£35.00	£35.00
		Paint, brushes & sandpaper from Dulux for Mandela youth room	£82.11	£82.11
			Total Allocation	£24,197.00
			Total Committed	£2,528.11
			Total Remaining	£21,668.89

Moortown	Reference		Amount Applied for	Amount Approved
			Total Allocation	£25,085.00
			Total Committed	
			Total Remaining	£25,085.00

Roundhay	Reference		Amount Applied for	Amount Approved
		Oakwood Clock Tower	£1,000.00	£1,000.00
	INE.07.36.LG	Gledhow Rise Traffic Management Scheme	£5,000.00	£5,000.00
			Total Allocation	£11,820.00
			Total Committed	£6,000.00
			Total Remaining	£5,820.00

Exec Board One-off Allocation	Reference	Amount Applied for	Amount Approved
Conservation reviews/NDS and Resident Parking schemes			
		Total Allocation	£2,970.00
		Total Committed	
		Total Remaining	£2,970.00
GRAND TOTAL		Total Allocation	£309,732.00
		Total Committed	£155,560.28
		Total Remaining	£154,171.72

Inner North East Capital Budget Current Position 2009/10

	Committed	Actual
2004/5 Miles Hill Sure Start Centre	20.0	20.0
2004/5 Seven Arts Community Centre	25.0	25.0
2004/5 Gate-It On The Granges Contribution	7.0	7.0
2004/5 North Leeds Bowling Club Fencing	8.6	8.6
2005/6 Open Door' Project - 225 Lidgett Lane	3.5	3.5
2005/6 Moortown RUFC	0.0	0.0
2005/6 New Roof - Roscoe Methodist Church	20.0	20.0
2005/6 Scott Hall Sports Centre	15.0	15.0
2005/6 Queenshill Drive Drying Area Project	0.0	0.0
2005/6 North Park Avenue Allotments Project	3.0	3.0
2005/6 Extension of Community Hall	20.0	20.0
2005/6 North Leeds Cricket Nets Ground Development	15.0	15.0
2005/6 Meanwood Methodist Church Disabled Toilets	7.7	7.7
2005/6 53 Louis Street Disabled Access	6.0	6.0
2006/7 Cowper Street Community Gardens	7.0	7.0
2006/7 Alleys & Ginnels Safety Improvements	75.0	37.3
2006/7 Meanwood Park Improvements	39.5	39.5
2006/7 St Andrews Church Comm Project	12.5	12.5
2006/7 Potternewton Park	5.0	5.0
2006/7 Chapel Allerton Methodist Church - Disabled Lift	14.4	14.4
2006/7 Stainbeck Church Outreach & Development Project*	3.3	3.3
2006/7 Fieldhouse Drive Improvements	2.4	2.4
2007/8 Gledhow Valley Lake Disabled Access Path	10.1	10.1
2007/8 Fencing At North Leeds Cricket Club	15.0	15.0
2007/8 Seven Community Arts Centre	20.0	20.0
2007/8 Deen Enterprises Community Forum Minibus	8.0	8.0
2007/8 Roundhegians Sports - Kitchen Upgrade	2.5	2.5
2007/8 Lidgett Pk Methodist Church-Room For All	7.0	7.0
2007/8 Moor Allerton Sports Ctre - Carpark Imps	12.0	12.0
2007/8 Woodhouse Cricket Club	6.0	6.0
2007/8 Sugarwell Hill Entrance	5.0	5.0
2007/8 Friends of Wykebeck Valley Woods - Bridge	7.0	7.0
2008/09 Gledhow Rise Traffic Mgt Measures	5.0	0.0
2008/09 Toilet Replacement St Andrews Church	10.0	10.0
2008/09 Electrical work at Meanwood Parkside Road	1.1	1.1
2008/09 Meanwood Valley Footpaths and Gardens	5.9	5.9
2008/09 Gledhow Towers CCTV	4.4	4.4
2008/09 Roundhay Park Cricket Wickets (NE Contribution)	7.1	7.1
2008/09 Disabled Access - North Leeds Bowling Club	7.0	7.0
2008/09 ICT & Comm Equip - 208 Squadron	3.0	3.0
2008/09 Allerton Croft Security	2.9	0.0
2009/10 Festive Lights	33.0	0.0
2009/10 Leeds Black Elders	5.0	0.0
2009/10 Woodland Trail	3.5	0.0
2009/10 Community Hall	9.8	0.0
2009/10 Radio JCom	8	0.0
2009/10 Youth Services – Wii games equipment	1.68	0.0
	509.88	403.3

Unallocated Budget remaining

103.52

	City Services
	Learning and Leisure
	Education Leeds

Report of the East North East Area Manager

North East (Inner) Area Committee

Date: 7 September 2009

Subject: Area Delivery Plan Update Report

<p>Electoral Wards Affected: Chapel Allerton Moortown Roundhay</p> <p><input type="checkbox"/> Ward members consulted (referred to in this report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
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Council Function	<input type="checkbox"/>	Delegated Executive Function available for Call In	<input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

This report provides Members with an update on actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in June 2009. It also provides information on current ongoing projects. A full report to update on progress against the Area Delivery Plan will be provided to the October Area Committee.

Purpose of this report

1. Members will recall that the refreshed Area Delivery Plan was approved at the March Area Committee with ward meetings serving to focus on ward specific actions within the plan. It was agreed that a full progress report was to be submitted to the October Committee.
2. This report provides Members with an update on actions and achievements around the Area Delivery Plan since the last Area Committee meeting, it also provides members with an overview of the current projects that the Area Management Team are working on.

Background Information

3. The ADP for 2008/9 – 2010/11 has been developed following the headings contained within the Vision for Leeds. It is a local expression of the city's commitment to the Local Area Agreement and partnership working. The themes of the ADP are:
 - Culture
 - Stronger Communities
 - Enterprise and Economy
 - Transport
 - Environment
 - Health and Wellbeing
 - Thriving Neighbourhoods
 - Learning and Young People.
4. The Area Delivery Plan for 2008 -11 was approved by this Area Committee and a refreshed version of the plan was endorsed by the Area Committee on 16 March 2009.
5. Members also agreed at the June meeting of the Inner North East Area Committee to the production of a 'community charter' which will offer a user friendly interpretation of the ADP.

Updates by Theme

Culture

Community Centres

6. The Mandela Centre and Palace Youth Centre were transferred to Environment and Neighbourhoods Department on 1 February 2008. The responsibilities for the management of the centres now fall to the Area Management Team. It is currently envisaged that budgets and an operational pricing and discount policy will be in place from October 2009. Full information relating to the new pricing letting policy is on display in all centres and work is ongoing to advise user groups of the changes and implications for them. At this point the Area Committee will have responsibility to oversee the financial management and effective operation of the centres. A full report relating to community centres will be presented to the area committee in October 2009.

Mandela Centre

7. The Young Person's Steering Group has been re-established and work is ongoing with a core group to widen the membership further and ensure that a true representation of the users of the centre and the wider community. The group meet on a regular basis and are developing ideas on projects that they wish to lead on. The main steering group will provide further direction and a plan of projects for the young people's steering group to lead on under the direction of Area Management.
8. Internal painting and refurbishment for the centre was funded through a successful LS Cash bid by the Area Management Team and the painting of all rooms is now complete. New furnishings and equipment for these rooms is currently in storage and will be installed to make the area fully operational within the coming weeks. New signage for the outside of the building is currently being procured and work to provide new flooring and seating on the main reception and entrance area ongoing.
9. Work is ongoing with facilities management to rectify maintenance issues that have been raised by the user groups including investigations into a door entry system and repairs to the CCTV system.
10. A celebration day is being planned to be held at the centre on 28 October in celebration of 25 years of the Mandela centre and to coincide with black history month.

The Palace

11. The Area Management Team have actively been seeking proposals from organisations about how the rooms in the building can be better used and have met with a number of organisations based in the local area. This includes the Youth offending Team, People in Action, Somali Family Services, Deen Enterprises and East Street Arts. An assessment of the building is also taking place around health and safety and to establish rental costs for rooms.
12. The painting of two rooms within the Palace has now been completed through volunteering groups (co-ordinated by Leeds Ahead) and the remainder of the rooms will be painted during September.
13. Meetings have been held with various cultural groups who are in their infancy to look into the feasibility of them working together and using top floor rooms as office 'share' space. They are being encouraged to work together to source funding and equipment. Work is ongoing to scope out what activities the groups will provide and times that they require the building. They are looking to use rooms on the top floor, which will compliment services provided and seeks to assist in Community Cohesion in the area. User groups have been identified to occupy all rooms on the top floor and work is ongoing to support them moving in to the building over the coming months.
14. The Invisible Circle Education Team are now based in the Palace building and work is ongoing to support the group in session development.
15. Work is ongoing by the Area Management Team to secure quotes and planning permission for new signage for the building.

16. Lettings forms for all users of the building have been renewed and signed in line with the new pricing lettings policy, work is ongoing with groups where there are discrepancies to support the transition.
17. A steering group for the Palace will be established with all users in late September to ensure ongoing development and support.

Parks and Open Spaces

18. Work is ongoing to the improvements to Meanwood Park with funding now approved via Children's Big Lottery and section 106 monies. Consultation on equipment planned for the site is ongoing with a view to the scheme being completed by March 2010. If approved additional funding through Play Builders will provide extra facilities for the 15-19 year old users.
19. Phase 1 of the Stonegate Road playing field developments are underway with plans being drawn up and consultation with nearby residents will take place. It is anticipated that this phase will include a Gaelic football pitch and MUGA installation and refurbishment of the changing facilities. Work is ongoing with Parks and Countryside to develop plans and funding for the site, including potential use of 106 monies.
20. Groundwork has now completed proposed plans for the 'Bumps' project in Roundhay, consultation and engagement with local residents has been undertaken to shape the plans. Funding through Play Builders and Groundwork is now being considered and an application for Well-Being Funds is covered in the Well-Being Report to the committee, work will start on site as soon as all funding is finalised.

Enterprise and Economy

Oakwood Town & District Centre Scheme

21. The Oakwood Town & District Centre scheme commenced on site on 31 March 2008. The primary aim of the scheme is to contribute towards increasing the economic vitality of the district centre through having an impact on business activity. The scheme proposes to do this through making improvements to the environmental appearance of the area and by improving car parking facilities. Phase 1 consisted of resurfacing and remarking of the bays in Oakwood Clock car park and junction improvements to the car park. This work was completed in February 2008.
22. Phase 2 of the project started work on 17 November 2008 and will address construction of the new parking area on Roundhay Road, lighting of the clock car park and replacement of street furniture. This work is on-going and there no issues to report. Street furniture has now been agreed with Ward Members and a contemporary design has been chosen. Agreement has been reached with that seating and litter bins for the site will be installed once final designs and plans for environmental improvements to the area surrounding the clock are complete.

Chapel Allerton Tree Lighting

23. Work to install the feeder pillar to power uplighters has now been completed and the lights are due to put in place shortly. The switch on of the lights is hoped to take place during the Chapel Allerton festival. Subsequent to this the colour of the lights will change alongside the change of season. It is anticipated that this project will

raise the profile of the area and assist in supporting the evening economy, thus supporting businesses in the economic downturn. The Area Management Team is following up sponsorship of the lights with local businesses.

Chapelton Joint Service Centre

24. The Chapelton Joint Service Centre (JSC) is being built on Chapelton Road, the centre will provide state of the art access to health and local services for the residents of Chapelton. Building work commenced on site in July 2009 and is anticipated to be completed in 18 months.
25. Working arrangements and services to be provided from the centre are being formalised with the PCT and partners along with interior designs for the building. Consultation and development of the landscaping to the area to the rear of the site will be undertaken with the community once the village green application has been resolved. Regular updates will be provided to members of the Area Committee as work on the JSC progresses.

Chapelton THI

26. The Chapelton Townscape Heritage Initiative was launched in March 2009. The £1.1m scheme is funded by Leeds City Council and the Heritage Lottery Fund and offers grants to prominent properties on Chapelton Road to fund essential repairs, reinstate architectural features and traditional shop-fronts, and help bring vacant historic floor space back into use. The THI Officer will be attending to give a brief verbal update on how the scheme is progressing.

Learning

27. Work is ongoing with various groups interested in using space at Palace community centre to support homework and after schools learning activities. Proposals for use of the space are being gathered and collated with a view to setting up rooms to be shared and used by various groups. Community and faith groups are being actively encouraged to use the space together to assist in tackling community cohesion issues.
28. A programme of activities continues to be delivered through the Networks and Chess clusters and booklets publishing these are circulated around the area through schools, community groups and partners to encourage uptake.
29. Following on from approval of well-being funding, during the new school term Leeds Ahead will be working with three local primary schools to develop and deliver 'World of Work' days for children. The aim of the project is to raise aspirations of young people, further updates and feedback will be provided upon completion of the project to the Area Committee.

Environment

30. Also please see actions within Priority Neighbourhoods update below for additional projects which link to this theme.

Roundhay Tree Management Project

31. The Forestry team are in the process of producing work schedules and costing for the next phase of category 3 works. A schedule and costing for works is now being focussed on and will be submitted to members in due course. Meetings with Roundhay ward members to discuss options and funding and further outcomes of the project will be provided to Area Committee. All category 3 works have now been completed.

Oakwood In Bloom

32. The first steps are being taken to try and set up an Oakwood in Bloom group following the model used across the city. It is hoped to have the first meeting in early Autumn with a bulb planting session following shortly after. Consultation is underway with local schools and other community organisations to see if they are interested in being involved and it is hoped in the future the group can clearly direct the floral ambitions for Oakwood.

Probation Services

33. At the March Area Committee it was approved to fund the scheme for a further 12 months following a successful trial period. The scheme is developing well and attracting positive feedback from Councillors, residents and groups who have utilised it. Further work is ongoing to develop and increase the number of referrals using new posters and letters in communities. A breakdown of referrals and work completed in June and July 2009 is attached as appendix 1 to this report. Regular meetings to ensure effective and efficient management of the project are being held and discussions on how systems may be improved are ongoing.
34. A dedicated contact to coordinate the probation work has been identified within the Area Management Team (Nick Clarkson) and work is ongoing to develop the referral and feedback processes across the two Area Committees that have commissioned this extra service in the East North East, thus ensuring greater consistency and efficiency.

Health and Wellbeing

35. Support is ongoing to the schools sports partnership to ensure that there is a comprehensive programme of sporting activities for young people across the area particularly during the school holiday periods. Feedback on activities and outcomes will be provided to the Area Committee once all evidence has been gathered at the end of the programme.
36. Work is ongoing with the NHS Leeds Health Improvement Specialists for the area to develop projects and events promoting health including 'Winter Warmth' and 'Sloppy Slipper'. Local community, voluntary and faith sector groups are being engaged to hold events for their client groups throughout the year and a full schedule of planned events will be produced and included in the community engagement planner.

Thriving Places

37. Multi agency operations and operation champion days are ongoing, further information can be found within the priority neighbourhoods update below.

38. Work to look at the branding for Oakwood is ongoing with the possibility of working with local school children, residents and an artist.
39. Improvements to the area around the Oakwood Clock are ongoing and the report on the findings from the clock survey are awaited. Decisions on how progress on the project can be made once this had been received and funding options considered.
40. Work to the JSC site in Chapeltown has now commenced with the demolition of buildings to the front of the site and land clearance. It is anticipated that the build will take 18 months to complete. Following on from the outcome of the Village Green application a group will be set up with invitations to local residents to consult on and plan for the greenspace area.

Harmonious Communities

Priority Neighbourhoods update

41. The Area Committee will be aware that three neighbourhoods in the north east have been identified as priority areas for multi-agency action to help narrow the gap between these areas and the rest of the city. This is based on deprivation indicators. All three neighbourhoods are wholly or partly in the inner area – Chapeltown (IMPACT partnership), Beckhill (Beckhill Implementation Group) and Moor Allerton (MAP). Area Management staff are responsible for driving forward action in these areas through partnership arrangements supported by a Neighbourhood Manager currently paid for by locally managed Safer Stronger Communities Fund (SSCF) monies. The following are progress updates from the partnership groups.

IMPACT

42. The Chapel Allerton Neighbourhood Tasking successfully undertook the "Street Shapers" initiative in the Granges area of Chapeltown during 2 weeks in May. During the 2 weeks, a number of different organisations came together to combine 4 different pieces of work. The aim of combining the work was to make life easier for the organisations involved, and cut down on the number of times people knock on resident's doors. The four pieces of work were required by the police, housing associations, and Leeds City Council, and involved delivering Neighbourhood policing team (NPT) leaflets and UV pens, advertising the local PACT (police and community together) meetings, completing an environmental audit, and finally asking residents to take part in a survey about the police and the area.
43. In the past all this work would have been done separately, especially environmental audits which would have been done by different housing associations, but this time everyone joined together to undertake one big audit called Streetshapers. The result was that over 2 weeks 40 people achieved 150 completed surveys, every household received an NPT leaflet, a UV pen and a postcard advertising PACT. 96 environmental actions were logged, from overgrown hedges to fly tipping, the actions of which were completed by 15th July.
44. A piece of targeted clean-up took place at the former Frankland Place Nursery. The site was been raised through Chapel Allerton Neighbourhood Tasking as an area of concern. Officers from the Neighbourhood Police Team, Corporate Property Management (CPM) Management came together with the Area Management Team and probation to undertake a joint clean up which was completed (in the main) by 15th June. CCTV signs were fitted, trees removed, and the site was cleared. There

are still some outstanding issues which CPM have agreed to complete by Friday 21st August which are; removal of internal fences, clearance of grass area at back and fitting a padlock to external gate. Needle finds and ASB in the area have significantly reduced, although have experienced a small increase in the last month due to incomplete outstanding actions by CPM.

45. Regeneration, Area Management and the Arts and Regeneration Unit are working together to commission a community art project to create a waymarker which will welcome people to Chapeltown. The community element of this project is key. Chapeltown is a diverse and vibrant place and we want to see this reflected in a 'Waymarker' which will become a positive icon for the area.
46. The piece will complement the Townscape Heritage Initiative work which aims to reinstate traditional shop fronts and restore buildings along Chapeltown Road to their former glory, whilst enabling the community and artist to have a stake in the creation and look of the piece. Application closing date is 21st August, shortlisting by 28th August, presentation by 3 shortlisted artists at next IMPaCT meeting 10th September with publicised display in Leeds Media Centre Café and voting boxes available in the café for 2 weeks post meeting. Votes will be counted Thursday September 24th with winning artist notified Friday 25th September.

Beckhill Implementation Group

47. Area Management successfully contributed to the ENEHL Beckhill Big Bash on Saturday 8th August by trialling an aerial map to collect resident feedback on grime issues. 30 new resident contacts were collected, along with 55 environmental action points. Area Management then undertook a joint environmental walkabout with ENEHL, the results of which are currently being collated. This information, in addition to resident feedback will be used to draw together an estate wide list of environmental issues. These issues will be prioritised and actioned both in the short term (referrals to probation) and the long term at a strategic level where necessary and with resident involvement by possibly reinvigorating and supporting a resident group (in partnership with BIG) to be part of the solution.
48. The Beckhill Bash also gave Area Management opportunity to consult on the location for a notice board. More consultation is needed, and issue is being discussed at the BIG meetings to take forward.

Moor Allerton Partnership (MAP)

49. Moor Allerton priority neighbourhood spans the outer and inner area. Area Management staff are responsible for driving forward action in these areas through partnership arrangements. The Moor Allerton Partnership includes the following sub-groups:
 - Mini MAP – Community Safety;
 - Moor Allerton Children and Young People (MACY);
 - Community Engagement and Communications;
 - Voluntary Community Faith Sector Forum;

- Moor Allerton Older Persons;
- Worklessness;
- Environmental;

50. The Moor Allerton Partnership Action Plan has been under review and a new plan has been agreed for 2009/10 which is structured under the themes of the Leeds Strategic Plan. The priorities for the Moor Allerton Partnership are:

- Improve housing and the environment;
- Support the extended schools programme;
- Tackle youth related anti-social behaviour;
- Reduce crime levels and the fear of crime and increase public confidence in the statutory agencies;
- Ensure vulnerable people have access to services and support;
- Ensure the long term viability of the community and voluntary sectors;
- Help to develop and sustain cohesive communities;
- Increase adult learning and employment opportunities;

51. MAP partners have agreed that there is a need to promote the joint working that takes place. An information leaflet is in development to provide information about the Moor Allerton Partnership which sets out the priorities for MAP, who the partners are, and some of the key achievements.

52. Operation Champion took place in the Moor Allerton Partnership area (Cranmers, Lingfields, Fir Trees and Queenshills) on 10 July.

Community Engagement

53. Community Engagement events were held in each ward over the summer:

- Moortown Ward - 13 June – Friends of Gledhow Valley Woods Fun Day
- Chapel Allerton Ward - 11 July - Chapeltown Development Trust Launch event
- Roundhay Ward – 18 July – Oakwood Farmers Market

54. The Purpose of the events were:

- To inform residents about the work of the area committee
- To give residents an opportunity to meet their councillors and local government officers
- To give residents the opportunity to comment on the area – this included environmental problems that probation services could deal with
- To inform residents about grants that were available from the area committee

55. The Gledhow Valley Woods Fun Day was a popular event which was attended by several hundred people. Area Management gave away free plants on the Area Committee stall to residents who could suggest a job for Probation Services and this worked well, with lots of suggestions coming in. There have been forwarded to Probation Services. In Total 25 people signed up to the mailing list.

56. The Chapeltown Development Trust event was well attended and Area Management gave away free 'I Love Chapeltown' bags to residents who gave comments on the area. These were very popular and residents liked the I Love Chapeltown brand.

Only 8 residents signed up to the mailing list but we received over 70 comments via flags on a map of Chapeltown. The comments from residents will be used to feed into the Area Delivery Plan.

57. The Oakwood Farmers Market was well attended and Area Management gathered suggestions for Probation Services and gave out funding advice. Nothing was given away at this event as it was felt that giving away free plants would be detrimental to other stalls selling plants.
58. Dates for events during the Autumn have now been set and the purpose of these will be to ensure that residents are involved in the setting of priorities to feed in to the Area Delivery Plan and Service planning processes for other |Service areas for the 2010/11 financial year.
59. A copy of the Community Engagement Planner is attached as appendix 2 to show events scheduled to take place across the area. This document is shared with partners and community groups to increase attendance and provide a joined up approach to engagement.

Community Charter

60. Members will recall that the committee agreed that a new, easily accessible version of the ADP, which could be understood and held to account by residents, should be produced. This “community charter” would contain a report back of last year and a list of priority actions/pledges for 2009/10. It would provide a way for local residents to monitor and hold accountable the work of the Area Committee and a link with the committee’s engagement strategy. Included will be a calendar wall chart of key local events such as PACT meetings, school fairs, community galas, area committee meetings/engagement events etc.
61. Approval to fund the production of the charter was agreed at the Area Committee meeting in July and it was agreed that a final draft would be circulated to members for approval prior to the production and distribution. A copy of the final draft has been circulated to members and copies will be provided at the Area Committee meeting for consideration and final approval. It is anticipated that this will then be printed and distributed to residents and to locations such as doctors surgeries in the area by mid to late September.

Recommendations

62. The Area Committee is asked to:
 - note the contents of this report and
 - approve the Community Charter document for production and distribution.

Background Papers

Area Committee Roles and Functions 2009/10

AREA DELIVERY PLAN REPORT - APPENDIX 1

SUMMARY OF REFERRALS COMPLETED BY MONTH

The value of the work undertaken is based on a figure of £10 per hour , per person.

June 2009

Offender Hours worked	Supervisor Hours	Value of Work Undertaken	Project Undertaken	Description of Work	Ward
36	7	£360	Bus Vale Recreation Ground	Litter picking ground clearance	Moortown
62.75	14	£627.5	St Augustine'S Church Prince Phillips Centre	Gardening/[Painting	Chapel Allerton
39	7	£309	Beckhill Estate	Litter picking ground clearance	Chapel Allerton
7	7	£70	Assessments		
46	7	£460	Franklands Terr	Ground Clear/Skip	Chapel Allerton
14	7	£140	Franklands Terr	Ground Clear/Skip	Chapel Allerton
81	14	£810	Franklin place Nursery St Augustins Church	Groud Clear/Skip Painting	Chapel Allerton
108	14	£1,080	Rosco/St August	Gardening/[Painting	Chap/Round
82.5	12	£825	Rosco/Prince Phil	Painting	Chapel Allerton
7	7	£70	Assessments		
46	7	£460	Prince Phillip	Painting	Chapel Allerton
37	7	£ 370	Bus Vale Recreation Ground	Painting	Moortown
111	7	£1,110	Yorks Amifers FC Rosco Church	Painting	Chapel Allerton
101.25	7	£1,012.5	Yorks Amifers FC Rosco Church	Painting	Chapel Allerton
7	7	£ 70	Assessments		
785.5	131	£7855			

PROBATION SERVICES REPORT- APPENDIX A
SUMMARY OF REFERRALS COMPLETED BY MONTH

The value of the work undertaken is based on a figure of £10 per hour , per person.

July 2009

Offender Hours worked	Supervisor Hours	Value of Work Undertaken	Project Undertaken	Description of Work	Ward
74	14	£ 740	Prince Philip Centre	Painting	Chapel Allerton
			Leafleting	Leafleting	
55	14	£ 550	Yorks Amat FC	Painting	Chapel Allerton
			Leafleting	Leafleting	
81	14	£ 810	Yorks Amat FC	Painting	Chapel Allerton
			Roscoe Church	Painting	
27	7	£ 270	Yorks Amat FC	Painting	Chapel Allerton
81	14	£ 810	Rounday Bowling club	Painting	Roundhay
			Roscoe Church	Painting	Chapel Allerton
7	7	£ 70	Assessments		
33.75	7	£ 337.5	RoundayBowl	Painting	Rounday
33.75	6	£ 337.5	Beckhill	Painting	Chapel Allerton
101.25	14	£ 1,012.5	Yorks Amat FC	Painting	Roundhay
			Roscoe Church	Painting	Chapel Allerton
33.75	7	£ 337.5	RoundayBowl Club	Painting	Roundhay
7	7	£ 70	Assessments		
47.25	7	£ 472.5	Yorks Amat FC	Painting	Chapel Allerton
33	7	£ 330	Mandela Centre	Painting	Chapel Allerton
89.5	14	£ 895	Man/The Beacon	Painting	Chapel Allerton
46	7	£ 460	Mandela Centre	Painting	Chapel Allerton
7	7	£ 70	Assessments		
40	7	£ 400	Mandela Centre	Painting	Chapel Allerton
45	7	£ 450	Mandela Centre	Painting	Chapel Allerton
74.25	7	£ 742.5	Yorks Amat FC	Painting	Chapel Allerton
			Beacon House	Painting	
47.25	7	£ 472.5	RoundayBowling club	Painting	Roundhay
7	7	£ 70	Assessments		
47.25	7	£ 472.5	Yorks Amat FC	Painting	Chapel Allerton
47.25	7	£ 472.5	The Palace	Gardening	Chapel Allerton
			Community Centre		
1065.25	202	£10,653			

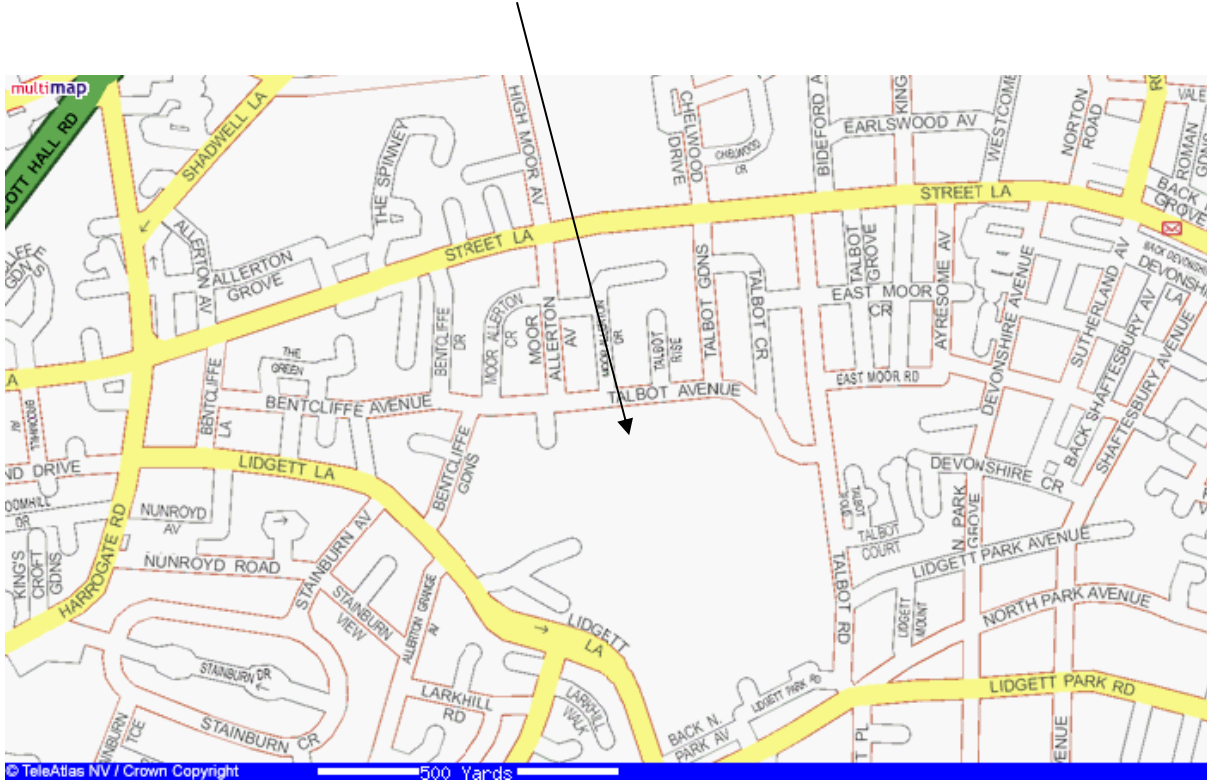
2009/10	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T			
July			1	BIG Meeting		Moortown Primary School Fair					IMPACT Meeting		CA - Chapelown Dev Trust Fun Day	Chapel Allerton Farmers Market						R - Oakwood farmers Market		Area Committee											
August						1	2	3	4	5	6	7	BIG Community Event	Chapel Allerton Farmers Market			Moortown ward members meeting	Roundhay ward members meeting		Oakwood farmers Market													
September		1	2	BIG Meeting				Area Committee			IMPACT Meeting			Chapel Allerton Farmers Market			MAE/Care Healthy Living Day			Oakwood farmers Market													
October			1		2	3	4	CA Community Engagement Event						CA - Chapel Allerton Farmers Market			Roundhay community engagement event Allerton grange school					Area Committee		Moortown community engagement event	BIG Meeting	Winter Warmer event Meanwood Community Centre			Mandela Centre Anniversary event/taster session	Winter Warmer Event Stainbeck Church			
November						1	2	3	4	5	6	7	8	9	10	11																	
December		1	2					Area Committee				Volunteer Thank You Event						BIG Meeting															

- weekends and bank holidays
- Area Committees
- Area Management community engagement events linked to the Area Delivery Plan cycle
- Other events we are attending
- Partnership meetings
- Community events school fayres etc

2009/10	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W						
January					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
February							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28		
March								Area Committee																												
April			1	2	3	4	5	6	7	8	9	10	11	CA Community Engagement Event	13	14	15	16	17	18	Area Committee	20	21	22	23	24	25	26	Roundhay Community Engagement Event	28	29	30				

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NE City Learning Centre, Allerton Grange High School, Talbot Avenue



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